Re-Using SoftChalk Lessons

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# What is SCORM

SCORM is a technical standard for many e-learning products. Specifically, SCORM governs how online learning content and Learning Management Systems (LMSs) communicate with each other. Canvas allows you to import SCORM content into your course and gather scoring data – if you wish – from the lesson. SoftChalk Create content must be imported as SCORM content so that the activities work properly in Canvas.

# Downloading a SoftChalk module from an LMS

If you do not have the original SoftChalk lesson files on your own computer, you can download all of the files needed from a course – either a migrated course or from Blackboard. Then, you will have a working version of the SoftChalk lesson that you can edit and load into Canvas as a SCORM package. (Note: If you have the original content on your computer, please feel free to skip to **Opening the Lesson in SoftChalk 9 Create**)

## A Migrated Lesson in Canvas

If you have a course that was migrated over from Blackboard to Canvas and the SoftChalk lesson are working, except for the activities, you can download the files for that lesson from Canvas following these steps:

1. Click on the **Files** link on the Navigation Menu
2. Locate the folder that contained the SoftChalk lesson
3. Click on the small wheel icon to the far right of the folder title ( Note: this icon will not appear until you mouse-over the Folder)
4. Click on the icon to spawn a drop-down menu
5. Select **Download** (Note: You will see a blue notification at the top of the file area that will state “Preparing Download: \_\_% complete)
6. When the download file is prepared, By default this file will be called “course\_files\_export.zip”
7. Click on the **Save File** radio button if it is not selected
8. Click **OK**. This will download the zip file to your Downloads folder unless your computer is set up differently.
9. Open your computer’s Downloads folder.
10. Locate the file you just downloaded “course\_files\_export.zip”
11. Rename the file by right-clicking on the file title and selecting **Rename**. This is important because you will not be able to locate the lesson as all zip files will be named the same thing (as described in step 6)
12. Right-Click on the renamed .zip file, and **Extract** the contents – I recommend that you select **Extract to a folder** with the name of the lesson.
13. This SoftChalk lesson is now ready to work with in SoftChalk 9 Create

## A Folder in Blackboard

If the SoftChalk lesson is not working in the migrated version in Canvas, it may be because the files were nested deep within folders - so blackboard did not export some of the folders needed by SoftChalk. However, you can still get those files off of the course in Blackboard by following these steps:

1. Click on **Files**
2. Click on the Course title to get to that course’s file manager
3. Locate the folder that contains the SoftChalk lesson’s files and click on the options menu icon – a small gray dot with a downward facing arrow (Note: the options menu is not visible until you mouse over the folder title)
4. Click on the **Download Package** link
5. You will see another window where you will see a zip file. It will have the name “[title of your course].zip”
6. Click on the **Save File** radio button if it is not selected
7. Click **OK**. This will download the zip file to your Downloads folder unless your computer is set up differently.
8. Open your computer’s Downloads folder.
9. Locate the file you just downloaded. It will have the [title of your course].zip” as a file name
10. Rename the file by right-clicking on the file title and selecting **Rename**. This is important because you will not be able to locate the lesson as all zip files will be named the same thing (as described in step 6)
11. Right-Click on the renamed .zip file, and **Extract** the contents – I recommend that you select **Extract to a folder** with the name of the lesson.
12. This SoftChalk lesson is now ready to work with in SoftChalk 9 Create

# Opening the Lesson in SoftChalk 9

Unless the SoftChalk lesson was corrupted - even if it was created in an old version of SoftChalk - it should still open in SoftChalk 9 Create. Once it is opened, it can be modified. (NOTE: ALL MODIFICATIONS SHOULD BE DONE IN SOFTCHALK. Once a package has been uploaded, it cannot be modified in Canvas. You will not have access to any files. You will not be able to copy or migrate the SCORM modules that you add to Canvas – the SCORM packages required by Canvas must be uploaded for each new section/semester. So, follow the steps carefully and think about the settings you choose before uploading the package to Canvas. If you want to edit it again, you will have to re-package the whole module again.) Here are the steps for opening the lesson for modifications:

1. Select **Open** from the File menu
2. Navigate to the folder where the lesson is located on your computer
3. Double-click on the folder to open it
4. Select the **index.html** file.
5. You may now review the lesson
   1. Click on the **Preview** icon – the small globe with a magnifying glass)
      1. Navigate through all the pages
      2. Make sure images and videos are still viewable
      3. Click on links to be sure they still work
      4. Check **TextPoppers** (Pop-ups)
      5. Check **QuizPoppers/Groups**
      6. Check **Activities**
      7. Check all **Scoring data** to be sure points are correct if scored. (Note: SoftChalk in Canvas CAN BE GRADED – and the grade will go into the grades – however there will be no statistics and you will see only scores for the entire activity not performance on individual questions.)
      8. Check **Style Properties**
      9. Check **Spelling**
   2. **Save** any changes.

# Preparing the Lesson for SoftChalk

Once you are satisfied with your module, you will create a package that can be uploaded to Canvas by following these steps:

1. Select **Package Lesson** from the file menu
2. Select the **Standard Zip** radio button from the Package type: options
3. Select the LMS with SCORM 1.2 radio button from the Track score using: options
4. Select a Score tracking Option
   1. **Single Attempt - A student can access the lesson ONLY once**. If the lesson is added to canvas as a graded assignment, the gradebook records the score for this attempt.
   2. **Unlimited attempts - A student can access the lesson unlimited times.** If the lesson is added to Canvas as a graded assignment, the gradebook records the student’s last score for the lesson. Recommended for Non-graded activities
   3. **Multiple Attempt until Complete - A student can access the lesson multiple times until he or she completes all the exercises for the lesson in a session**. For example, if a lesson has two questions and a student answers just one question and then exits the lesson, the student can access the lesson again. If the student answers both questions, then the lesson is completed. Once a student exits a completed lesson, then the student can’t access the lesson again. Recommended for Graded Activities
5. Add/edit the title and/or subtitle
6. Under **Student Options**
   1. Select **Print a Certificate of Completion** *if you are Scoring the lesson and want to have the students show a certificate or their score upon completion* BE SURE TO SELECT A PASSING SCORE and add UTHSCSA as the institution.
   2. Select **Print Score Summary** if desired
   3. DO NOT select **Email Completion Results**
   4. Click on the **OK** button
7. Your file is packaged with your lesson name with a **\_sco.zip** extension. Be sure to note the location of the file being saved. You will need to be able to locate it for the next procedure, Adding the Lesson to Canvas.

# Adding the Lesson to Canvas

* 1. Add the SCORM tool to the Navigation Menu in Canvas
     1. Click on **Settings** in the Navigation Menu
     2. Click on the **Navigation** tab
     3. Select the SCORM item and drag it to the top if it is in the area that is hidden from student. (Note: Student will not see a link to SCORM even after it is moved)
     4. Click **Save**.
  2. Upload the SCORM file
     1. Click SCORM in the navigation menu
     2. Click on the blue **Upload** button
     3. Select the. zip file you created earlier with SoftChalk (\_sco.zip file)
     4. Click **Open.** The window will close and the upload will start
     5. Once complete you will have to select to **Add as Grade Assignment** or **Add as Ungraded Assignment**
     6. Click on the Eye icon to preview if you wish.
  3. Now, you will need to do the Assignment Settings. (Please see the next procedure, Assignment settings in Canvas)

# Assignment Settings in Canvas

1. Click on the SoftChalk Lesson/Assignment title to open
2. Click on the **Edit Assignment Settings** button to the Top Right of the Assignment window
3. Edit the **Title**, if desired
4. Edit the **Points**, if graded
5. Add to an **Assignment Group**, if weighted
6. Choose how to display grade, if graded
7. DO NOT change the submission type – it needs to be an **External Tool**
8. **Assign** to students, groups etc., if desired
9. Add a **Due Date**, if desired
10. Add **Availability Dates/Times** if desired.
11. **Save** or **Save and Publish** if you are ready to let students have access

# Adding the Lesson/Assignment to a Module

1. Click on **Modules** in the Navigation menu
2. Locate the appropriate Module and
3. Click on the + sign to the right of the Module Title
4. Select **Assignment** from the Add Item drop-down menu
5. Select the appropriate Assignment by title
6. Click **Add Item**
7. Edit Item if desired by clicking on the wheel icon to the far left of the item title to
   1. Increase the indentation of the item on the Table of Contents
   2. Edit the Item Title
   3. Move the Item
   4. Delete the item.

# FAQs

**My SoftChalk lesson’s activities worked in Blackboard. Why don’t they work in Canvas?** If the SoftChalk lesson was migrated from Blackboard, some of the files may not have exported properly from Blackboard because they were nested inside folders. When the lesson is opened in Canvas, not all of the pieces came over. Another factor is that Canvas display JavaScript – a type of computer code which is used by SoftChalk to create activates - differently than Blackboard did. This is simple to correct by repackaging the lessons as SCORM content.

**So what is SCORM?** SCORM stands for “Sharable Content Object Reference Model”. You could compare it to the way DVDs work for an example. When you buy a new movie on DVD you don’t need to check to see if it works with your brand of DVD player. A regular DVD will play on a Toshiba the same as it will on a Panasonic. **That’s because DVD movies are produced using a set of standards.**

**Before, I just upload my SoftChalk to Blackboard as a zip file. Why do I have to do all of this?** In the past, there were a lot of issues with students not being able to see or use SoftChalk lessons properly because each browser interpreted the code produced by SoftChalk differently. And, depending on browser and computer settings, they might not see them at all. They also had trouble if they were viewing them on a portable device. Now, because Canvas supports SCORM, the lessons are much more standardized - they work across multiple platforms. And, SCORM can give you back information about the results of the student interactions. In other words, it can track the students’ grade data.

**Where are my Files?** The packages are uploaded to an external SCORM engine that has grade pass back. You will not see the files in you courses Files area.

**Will my Lessons move when my course is copied?** No. Because each course/section has a separate gradebook, and the lesson has to be able to “hook into” that gradebook, they will need to be uploaded into each section separately.

**What happens if I delete a SCORM assignment?** If you delete a SCORM assignment from the Assignments, Discussions, or Quizzes pages, the assignment will still appear on the SCORM page, and if you try to open the assignment, Canvas will generate an error. However, if you delete the assignment from the SCORM page, the assignment will also be deleted from all other applicable Canvas locations.

**My Students can’t see my lesson – why?** When you upload a lesson to SCORM, the Assignment that you created during the upload process is not published. Be sure that you go to the Assignments area and publish the lesson assignment.

**Why is my assignment listed in the gradebook – I selected to add it as ungraded?** Even though you are not using the functionality for the grade pass through function, a column is created. If you do not want students to see it, you can mute the assignment in the grades.

**Why does it show that the assignment is worth 100 points? I set it up in SoftChalk to be worth 10 points. By default, the assignments are worth 100 points.** When you import an assignment, you will need to go to that assignment’s settings and alter that point value.